

Little Traverse Township Planning Commission

Tuesday, October 7, 2025

Minutes

Chairman Van Berlo called the meeting to order at 7:00 PM.

Roll Call: Present: Martie Van Berlo - Chip Radle - Tom Fairbairn - Joe Chattaway & Shirley Snyder

Absent: None

Also present: Bill Dohm, Ken Lane, & Travis Johnston

Agenda: Chairman Van Berlo asked if there were any additions or deletions to the agenda. Upon a **motion** by Mr. Fairbairn with support from Mrs. Snyder, the agenda was unanimously approved, as presented, by voice vote, *(attached page 5)*.

Minutes: Upon review of the minutes of the regular meeting of September 16, 2025, a **motion** was offered by Mr. Radle to approve with one correction (*change the vote tally on approval of case # B-05-2025 from 6 yea to 5 yea*). A second was offered by Mr. Chattaway. The motion was unanimously approved by voice vote.

Public Comment: Chairman Van Berlo then opened the meeting to public comment for items not specifically listed on the agenda.

Travis Johnston passed out a flyer announcing Emmet County Master Plan Community Open Houses with 3 dates. He also reported that he will be attending a conference at the end of this month.

Agenda Item #6.

Ordinance Review: For discussion—Zoning Ordinance amendment:

- a. Tentative Schedule.
- b. Section 1308 SIGNS AND BILLBOARDS.
- c. Section 1308.1, DEFINITIONS.

Zoning Administrator Lane presented revised amendments and took discussion notes. He will bring items discussed back for final consideration at a subsequent available meeting.

Open Discussion for issues not on the agenda:

- a. **Planning Consultant Lane:** Provided notice of a public hearing on a request for a cell tower on Powers Rd. & commented on the B&R October 2025 Planning Report.
- b. **Planning Commission Members:** None

- c. **Township Board Members:** Supervisor Dohm asked for discussion on a request to opt back into allowing marijuana facilities in the Township. Following discussion, personal opinions were expressed in opposition to opting back in, but no formal action or recommendation was formally made.

The next meeting is scheduled for, November 4, 2025 at 7:00 pm.

Adjourn: There being no further business to be brought before the commission, Chairman Van Berlo adjourned the meeting at 8:20 pm.

Respectfully Submitted,

William P.Dohm
Supervisor

Date Approved 11-4-25

Secretary Tom Fairbairn
Tom Fairbairn

Little Traverse Township Planning Commission

LITTLE TRAVERSE TOWNSHIP EMMET COUNTY, MICH.

Regular Meeting of the Township Planning Commission
Tuesday, October 7, 2025 7:00 P.M.

AGENDA

1. Call to Order.
2. Roll Call.
3. Approve the agenda.
4. Approve the Minutes of September 16, 2025.
5. Public Comment.
6. Ordinance Review:
For discussion—Zoning Ordinance amendment;
 - a Tentative Schedule.
 - b Section 1308 SIGNS AND BILLBOARDS.
 - c Section 1308.1, DEFINITIONS.
7. Open Discussion for issues not on the agenda:
 - a Consultant: B&R October Planners Report.
 - b Planning Commission Members.
 - c Township Board Members.
8. Adjourn.

(Note — If a Board member is not able to attend this meeting, please call the office, 526-0351.)
*Indicates additions to agenda from the Draft that was circulated.