

# Little Traverse Township Planning Commission

Tuesday, April 2, 2024

## Minutes

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Chairman Van Berlo called the meeting to order at 7:00 PM.

**Roll Call:** Present: Martie Van Berlo - Chip Radle - Joe Chattaway--Tom Fairbairn & Shirley Snyder

Absent: None

Also present: Bill Dohm, Ken Lane & Travis Johnson

**Agenda:** Chairman Van Berlo asked if there were any additions or deletions to the agenda. There were none offered. Upon a **motion** by Mr. Fairbairn with support from Mr. Radle, the agenda was unanimously approved as presented by voice vote.  
(see attachment page 3.)

**Election of Officers:** Agenda item #4 called for the election of officers. Following a poll of the current officers, a motion was offered by Mr. Radle to nominate Martie Van Berlo as Chairperson, Chip Radle as Vice Chairperson, and Tom Fairbairn as Secretary, that the nominations be closed, and a unanimous ballot be cast for the slate. Upon support by Mr. Van Berlo, the motion was carried by a unanimous voice vote.

**Minutes:** Chairman Van Berlo suggested that the words "the following" be deleted from page 2 of the draft minutes. He added it appears to be a typo.

Upon review of the minutes of the regular meeting of March 5, 2024, a **motion** was offered by Mr. Radle to approve as amended. A second was offered by Mr. Chattaway. The motion was unanimously approved by voice vote.

**Public Comment:** Chairman Van Berlo then opened the meeting to public comment for items not specifically listed on the agenda.

Travis Johnson distributed copies of the Emmet County accessory dwelling unit zoning regulations for the Planning Commission to consider as they go through the Zoning Ordinance amendment process. He provided a summary of the regulations.

**Agenda item #7:** Planning Consultant Ken Lane presented proposed Zoning Ordinance amendments to Article IV, V, V-A, VI, & XI.

Interaction discussion was held during the review. Notes were taken by Mr. Lane, and a clean and amended copy will be provided at the next meeting.

**Agenda item #8:** Planning Consultant Ken Lane presented a follow up of proposed amendments to Article II, Definitions of the Zoning Ordinance.

Interaction discussion was held during the review. Notes were taken by Mr. Lane, and a clean and amended copy will be provided at the next meeting.

**Agenda item #9: Open Discussion for issues not on the agenda:**

- a. **Correspondence:** Beckett & Raeder newsletter for April 2024
- b. **Planning Consultant Lane:** A site plan has been received for storage units on M-119 for the next meeting. He also advised that due to an election, the May PC meeting would be on Wednesday, May 8, 2024.
- c. **Planning Commission Members:** None.
- d. **Township Board Members:** None.

The next meeting will be held Wednesday, May 8, 2024 at 7:00 pm.

**Adjourn:** There being no further business to be brought before the commission, Chairman Van Berlo adjourned the meeting at 8:11 pm.

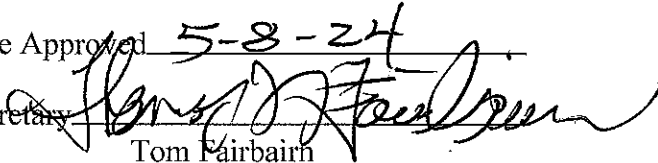
Respectfully Submitted,

William P. Dohm  
Supervisor

Date Approved

5-8-24

Secretary



Tom Fairbairn

# Little Traverse Township Planning Commission

## **LITTLE TRAVERSE TOWNSHIP** EMMET COUNTY, MICH.

Regular Meeting of the Township Planning Commission  
Tuesday – April 2, 2024  
7:00 P.M.

### AGENDA

1. Call to Order.
2. Roll Call.
3. Approve the agenda.
4. Election of officers, ( Chairperson, Vice Chairperson, Secretary).
5. Approve the Minutes of March 5, 2024.
6. Public Comment.
7. Zoning Ordinance Revisions Article IV, V, V-A, VI, & -XI review follow up.
8. Zoning Ordinance Revisions Article II, Definition review follow up.
9. Open Discussion for issues not on the agenda.
  - a. Correspondence. B&R Planning Report for April 2024.
  - b. Consultant.
  - c. Planning Commission Members.
  - d. Township Board Members.
10. Adjourn.

(Note – If a Board member is not able to attend this meeting, please call the office, 526-0351.)  
\*Indicates additions to agenda from the Draft that was circulated.