



8288 S. Pleasantview Road  
Harbor Springs, Michigan 49740  
Ph: 231-526-0351

e-mail: [office@littletraversetownship.org](mailto:office@littletraversetownship.org)

---

## LITTLE TRAVERSE TOWNSHIP

### REGULAR TOWNSHIP BOARD MEETING MINUTES October 11, 2023

Meeting Called to Order In-Person at 4:00pm EDT by Supervisor Dohm.

Pledge of Allegiance was recited.

**Roll Call of Board Members Present In-Person:** Bill Dohm, Supervisor; Sherry Duntley, Clerk; Connie O'Neill, Treasurer; Joe Chattaway, Trustee & Ken Garver, Trustee.

**Board Members Absent:** None

**Guests:** Tom & Jaci Gallagher  
Sarah Krupa, LTT Administrative Assistant

**Agenda:** Approved by consensus, as presented.

**Distribution of Information and Correspondence:** Presented by Supervisor Dohm and Accepted as presented.

**Approve Minutes of Regular Meeting of September 13, 2023:** Motion by Chattaway to Approve as presented. Supported by Garver; All present in favor, No Nays. Motion carried.

**Public Comment:** None

**Pass Twp. Zoning Ordinance Amendment (AMND B-02 of 2023):** Motion by Garver to Approve as presented. Supported by Chattaway; Roll call vote called by the Clerk; 5 yays, 0 nays, 0 absent; Motion carried.

**Approve & Authorize Deputy Clerk to Sign Early Voting Services Agreement with Emmet County & Other Municipalities:** Motion by Chattaway to Approve & Authorize as presented. Supported by O'Neill; Roll call vote called by the Clerk; 4 yays, Clerk Abstains, 0 nays, 0 absent; Motion carried.

**Authorize Transfer of Funds from General Fund to Water Fund & Amended Budget accordingly:** Motion by Dohm to Authorize Twp. Treasurer to transfer General Fund fire protection money to Water Fund for capital improvement of new reservoir project as presented August 9, 2023, & Amend Budget accordingly. Supported by Chattaway; Roll call vote called by the Clerk; 5 yays, 0 nays, 0 absent; Motion carried.

**Establish Pay Rate for Deputy Clerk:** Motion by O'Neill to Approve Established Rate of Pay of \$20.00/hr as presented for Deputy Clerk. Supported by Garver; Roll call vote called by the Clerk; 4 yays, Clerk Abstains, 0 nays, 0 absent; Motion carried.

**Approve Voucher for Payment of current bills totaling: \$192,488.26;** (including prepayment of payroll and bills coming due before next Board meeting). Motion by Chattaway to Approve as presented. Supported by Garver; All present in favor, No Nays. Motion carried.

**Supervisor Dohm Reported on Work in Progress presented in Agenda.**

**Other/New Business:** None.

**Adjourn Meeting:** With no further business; Supervisor Dohm adjourns meeting at 4:30pm EDT.

Sherry A. Duntley

Little Traverse Township Clerk