

# Little Traverse Township Planning Commission

Tuesday, July 6, 2023

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## Minutes

Chairman Van Berlo called the meeting to order at 7:00 PM.

**Roll Call:** Present: Martie Van Berlo - Chip Radle - Shirley Snyder & Joe Chattaway

Absent: Tom Fairbairn

Also present: Bill Dohm, Ken Lane, Ken Garver & Sarah Krupa

**Agenda:** Chairman Van Berlo asked if there were any additions or deletions to the agenda. There were none offered. Upon a **motion** by Mr. Radle, with support by Mr. Chattaway, the agenda was unanimously approved by voice vote. (*see attachment page 3*)

**Minutes:** Upon review of the minutes of the regular meeting of June 6, 2023, a **motion** was offered by Mr. Chattaway to approve as presented. A second was offered by Mr. Radle, and the motion was unanimously approved by voice vote.

**Public Comment:** Chairman Van Berlo then opened the meeting to public comment for items not specifically listed on the agenda. There were no public comments.

**7:05 pm.** Chairman Van Berlo opened the meeting to a public hearing on the proposed Township Master Plan.

Supervisor Dohm advised that a public notice had been posted and published in compliance with MCL 125.3843(1) and PA 267 of 1976 as amended, (*see attachment page 4*)

Chairman Van Berlo turned discussion over to Township Planning Consultant Ken Lane to review the plan. Planner Lane advised that the plan had been distributed to the required entities, and the waiting period for comments expired on June 21<sup>st</sup>. A few inquiries were received, but no official comments. The Board is now free to take public comment at this hearing, and make a recommendation to the Township Board to adopt the plan.

Chairman Van Berlo asked for public comments. There were none offered.

**7:10 pm.** Chairman Van Berlo closed the public hearing.

Discussion between the Board and staff followed. Twp. Administrative Assistant Sarah Krupa had edited the entire Plan. The Board and staff then reviewed her edits extensively, and noted corrections and adjustments as deemed appropriate.

Following that review, Chairman Van Berlo asked if there was any more input from anyone. There was none.

Planner Lane then presented a proposed resolution to recommend the adoption of the Little Traverse Township Master Plan to the Township Board. The motion was made by Mr. Radle, with a second by Mrs. Snyder, to adopt Resolution #PC-3-of July 6, 2023.

Upon a roll call vote as follows:

Mr. Van Berlo - Yes  
Mrs. Snyder - Yes  
Mr. Radle - Yes  
Mr. Chattaway - Yes  
Mr. Fairbairn - Absent

Chairman Van Berlo declared the resolution adopted, (*see attachment page 5*)

**Open Discussion for issues not on the agenda:**

- a. **Correspondence:** B&R July 2023 Planning Report.
- b. **Planning Consultant Lane:** Nothing to report.
- c. **Planning Commission Members:** Nothing to report.
- d. **Township Board Members:** Nothing to report.

The next meeting will be held August 1, 2023 at 7:00 pm.

**Adjourn:** There being no further business to be brought before the commission, Chairman Van Berlo adjourned the meeting at 8:55 pm.

Respectfully Submitted,

William P. Dohm  
Supervisor

Date Approved 8-5-23  
Secretary Tom Fairbairn  
Tom Fairbairn