

Little Traverse Township Planning Commission

Tuesday, March 7, 2023

FILE COPY

Minutes

Chairman Van Berlo called the meeting to order at 7:00 PM.

Roll Call: Present: Martin Van Berlo - Tom Fairbairn & Chip Radle
Absent: Shirley Snyder & Joe Chattaway
Also present: Bill Dohm, Ken Lane & Travis Johnson,

Agenda: Chairman Van Berlo asked if there were any additions or deletions to the agenda. There were none offered. Upon a **motion** by Mr. Radle, with support by Mr. Fairbairn, the agenda was unanimously approved by voice vote. (*see attachment page 3*)

Minutes: Upon review of the minutes of the regular meeting of February 7, 2023, a **motion** was offered by Mr. Radle to approve as presented. A second was offered by Mr. Fairbairn, and the motion was unanimously approved by voice vote.

Public Comment: Chairman Van Berlo then opened the meeting to public comment for items not specifically listed on the agenda.

Travis Johnson reported that Emmet County Planning and Zoning was offering a planning commission training session May 4, 2023. They will be sending information at a later date. Supervisor Dohm advised he would pass this along when received and the Twp. would pay for any costs for PC and ZBA members to attend.

Approve regular meeting schedule for 2023/2024: A new year meeting schedule was discussed for approval. Supervisor Dohm requested that rather than a dated schedule, he would prefer a policy schedule that the PC would meet at 7:00 P.M. the second Tuesday of each month, with the exception that elections or other conflicts, would defer the meetings to the following day (Wednesday), and that the policy would apply to the Twp. fiscal year rather than a calendar year as per past practice.

Upon a motion by Mr. Fairbairn, followed by a second by Mr. Radle, the above referenced policy schedule was adopted by unanimous voice vote.

Annual Report to the Twp. Board: Township Planner Ken Lane presented a proposed annual report to the Township Board as required by PA 33 of 2008, as amended. Following discussion, and a few suggested changes, a motion was made by Mr. Fairbairn, with support from Mr. Radle to forward the report, with changes, (*see copy pages 4 - 6*) to the Twp. Board as required. The motion passed unanimously.

Review Master Plan Discussion:

Chairman Van Berlo asked Planning Consultant Ken Lane to proceed with discussion on updating the master plan.

Mr. Lane went through amendments that he made as a result of the last meeting, and corrected typos, etc. He reviewed the future land use map to make sure it was correct as understood by the PC.

Upon discussion, a motion was made by Mr. Radle, with support from Mr. Fairbairn that the Little Traverse Township Planning Commission request the Little Traverse Township Board of Trustees to review and approve for distribution, the DRAFT “Little Traverse Township Master Plan – March 7, 2023”, pursuant to Section 41 (MCL 125.3841) of Pubic Act 33 of 2008; known as the Michigan Planning Enabling Act.

Upon a roll call vote of 3 yeas, 0 nays, and 2 absent, Chairman Van Berlo declared the motion passed.

Open Discussion for issues not on the agenda:

- a. Correspondence: B&R March 2023 Planning Report.
- b. Consultant: None.
- c. Planning Commission Members: No comment.
- d. Township Board Members: Mr. Dohm advised he is exploring increasing the visual aid (TV) display as a possible improvement for next year.

The next meeting will be held April 4, 2023 at 7:00 pm.

Adjourn: There being no further business to be brought before the commission, Chairman Van Berlo adjourned the meeting at 7:35 pm.

Respectfully Submitted,

William P.Dohm
Supervisor

Date Approved 4-21-23

Secretary Tom Fairbairn
Tom Fairbairn