

Little Traverse Township Planning Commission
August 3, 2021 7:00 PM
Township Hall

FILE COPY

Minutes

Chairman Van Berlo called the meeting to order at 7:00 PM.

Roll Call: **Present:** Martin Van Berlo - Joe Chattaway, - Tom Fairbairn, Shirley Snyder & Chip Radle

Absent: None

Also present: Bill Dohm, Jake Myers, & Kam Kulbertson.

Agenda: Chairman Van Berlo asked if there were any additions or deletions to the agenda. There were none. Upon a **motion** by Mr. Chattaway, with support by Mr. Radle, the agenda was unanimously approved as submitted, by voice vote, (*see attachment page 3*).

Public Comment: Chairman Van Berlo then opened the meeting to public comment. There were no public comments offered.

Minutes: Upon review of the minutes of the regular meeting of July 6, 2021, a **motion** to approve as submitted was offered by Mr. Fairbairn and supported by Mrs. Snyder. The motion was unanimously approved by voice vote.

Case #B-6-2021: Site Plan review for Butcher & Butcher Construction to construct an accessory storage building related to their construction business at 8695 Commerce Court.

Mr. Myers outlined the case by going over his Memo of fact finding dated 08.03.2021, (*attached page 4 - 12*). He pointed out that some of the specifics of the site plan, particularly distances were missing from the site plan, but scale measurements indicate compliance. An attempt to get a corrected site plan in time for the meeting were unsuccessful due to engineering work load. However, due to the minor nature of the project, and in the interest of a timely removal of existing cargo containers and other outside storage, the current site plan is sufficient, providing revisions are provided with the correct information for Township files when available.

Storm water retention and removal of storage containers were issues discussed. Answers from Kam Kulbertson to questions seemed satisfactory.

Following discussion, a **motion** was made by Mr. Radle, with support from Mr. **Fairbairn** that the site plan, along with verbal discussion satisfies the Board, and that it be approved as submitted. The motion was unanimously passed by roll call vote.

Yeas 5

Nays 0

Absent 0

Beckett & Raeder, Inc. proposal to update the Twp. Master Plan:

Mr. Myers went over a draft survey for updating the Master Plan. Considerable review and discussion was held, providing additional information to be incorporated into the draft. A refined version will be brought back for final review at the next meeting.

Open Discussion for issues not on the agenda:

a. **Correspondence:** None

b. **Planning Commission Members:** None

c. **Township Board Members:** Mr. Dohm advised that no applications have been received to date for PC action, and if none are received, the next meeting will be dedicated to working on the master plan.

Adjourn: There being no further business to be brought before the commission, Chairman Van Berlo adjourned the meeting at 8:35 P.M.

Date approved 9-7-21

Secretary Tom Fairbairn
Tom Fairbairn

Respectfully Submitted,

William P. Dohm,
Supervisor

LITTLE TRAVERSE TOWNSHIP
EMMET COUNTY, MICH.

Regular Meeting of the Township Planning Commission
Tuesday – August 3, 2021
7:00 P.M.
In-Person

AGENDA

1. Call to Order.
2. Roll Call.
3. Approve the agenda.
4. Public Comment.
5. Approve the Minutes of July 6, 2021.
6. **Case #B-6-2021**
Site Plan Review for Butcher & Butcher Construction to construct an accessory storage building related to their construction business at 8695 Commerce Court.
7. Work with Beckett & Raeder, Inc. on update to the Township Master Plan.
REMINDER: Please bring your older version of the Township Master Plan.
8. Open Discussion for issues not on the agenda.
 - a. Correspondence.
 - b. Consultant.
 - c. Planning Commission Members.
 - d. Township Board Members.
9. Adjourn.