

**Little Traverse Township Planning Commission**  
**Zoom Meeting – April 6, 2021 7:00 PM**  
**Township Hall**

**Minutes**

Chairman Van Berlo **called the meeting to order** at 7:06 PM.

**Roll Call:**     **Present:** Martin Van Berlo - Joe Chattaway, - Tom Fairbairn & Chip Radle

**Absent:** Shirley Snyder

**Also present:** Bill Dohm & Ruben Shell, Staff, & Ron Budnik, applicant.

**Agenda:**       Chairman Van Berlo asked if there were any additions or deletions to the agenda. There were none. Upon a **motion** by Mr. Chattaway, with support by Mr. Fairbairn, the agenda was unanimously approved as submitted, by voice vote, (*see attachment page 3*).

**Public Comment:**   Chairman Van Berlo opened the meeting to public comment. There were no public comments.

**Minutes:**       Upon review of the minutes of the regular meeting of March 2, 2021, a **motion** to approve as submitted was offered by Mr. Fairbairn and supported by Mr. Chattaway. The motion was unanimously approved by voice vote.

**Case #B-3-2021:**   Site Plan review for Ron Budnik, representing CAK properties for a commercial storage facility at 1225 West Conway Road. (*see attachment page 4*)

Mr. Shell outlined the case by going over his Memo dated March 23, 2021. (*a copy of which is on file with these minutes*).

Mr. Budnik made several comments regarding the use, currently only by the owner, but could be rental storage at some point in the future.

Questions raised by the Board as follows: Mr. Radle questioned a dumpster. Mr. Budnik responded that there may be a dumpster at some point, and screening would be provided once a location is selected.

Mr. Dohm asked about sewer and water. Mr. Budnik responded that the rear building would be connected to the existing sewer line. Mr. Dohm asked that plumbing permits be pulled from Emmet County to insure proper inspection of the connection, and that the Twp. be notified so billing could be set up.

Following discussion, a **motion** was made by Mr. Chattaway, with support from Mr. Radle that the site plan be approved as submitted and presented and that any dumpsters installed be screened. The motion was unanimously passed by voice vote.

Mr. Dohm presented a meeting schedule for FY 2021 – 2022 based on past practice. Following discussion on the schedule, a motion was made by Mr. Radle, with support from Mr. Chattaway to adopt the meeting schedule, (*see attachment page 5*). The motion passed by unanimous voice vote.

**Open Discussion for issues not on the agenda:**

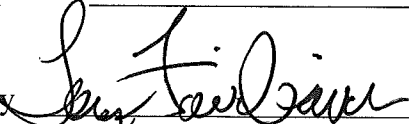
a. **Correspondence:** None

b. **Planning Commission Members:** None

c. **Township Board Members:** Supervisor Dohm advised that he had received a quote from Becket & Raeder to update our Master Plan, and that following PC discussion at the March 2<sup>nd</sup>. meeting, he would present the proposal to the Township Board for approval on April 14<sup>th</sup>. He also provided a list of all Twp. Officials and various Board members provided by Sarah Krupa.

**Adjourn:** There being no further business to be brought before the commission, Chairman Van Berlo adjourned the meeting at 7:50 P.M.

Date approved 6-1-2021

Secretary   
Tom Fairbairn

Respectfully Submitted,

William P. Dohm,  
Supervisor

**LITTLE TRAVERSE TOWNSHIP**  
**EMMET COUNTY, MICH.**

Regular Meeting of the Township Planning Commission  
**Tuesday – April 6, 2021**  
**7:00 P.M.**  
In-Person

**AGENDA**

1. Call to Order.
2. Roll Call.
3. Approve the agenda.
4. Public Comment.
5. Approve the Minutes of March 2, 2021.
6. Case #B-3-2021.  
Site Plan Review for Ron Budnik for a storage building at 1225 West Conway Rd.
7. **\*Approve Meeting Dates for 2021- 2022**
8. Open Discussion for issues not on the agenda
  - a. Correspondence.
  - b. Planning Commission Members.
  - c. Township Board Members.
9. Adjourn.

**\* Change to agenda from draft copy.**



**REGULAR PLANNING COMMISSION MEETINGS**

<i>April</i>	6,	2021	7:00 PM	<i>Township Hall</i>
<i>May</i>	* 4 or 5,	2021	7:00 PM	8288 S. Pleasantview Road
June	1,	2021	7:00 PM	"
July	6,	2021	7:00 PM	"
August	*3 or 4,	2021	7:00 PM	"
September	7,	2021	7:00 PM	"
October	5,	2021	7:00 PM	"
November	*2 or 3,	2021	7:00 PM	"
December	7,	2021	7:00 PM	"
January	4,	2022	7:00 PM	"
February	1,	2022	7:00 PM	"
March	1,	2022	7:00 PM	"
April	5,	2022	7:00 PM	"

Regular Planning Commission Meetings may be cancelled for lack of agenda items.  
\*If an election day falls on a scheduled PC meeting, the meeting will be held the following day.

(Note - If a Board member is not able to attend this meeting, please call the office, 526-0351.)