

Little Traverse Township Planning Commission
Meeting – September 1, 2020 7:00 PM
Township Hall

Minutes

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Chairman Van Berlo called the meeting to order at 7:00 PM.

Roll Call: Present: Martin Van Berlo, Joe Chattaway, Chip Radle, Tom Fairbairn & Shirley Snyder

Absent: None

Also present: Bill Dohm & Tracy Phillips

Agenda: Chairman Van Berlo asked if there were any additions or deletions to the agenda. None having been offered, upon a **motion** by Mr. Chattaway with support by Mr. Radle, the agenda was unanimously approved by voice vote as presented. (*see attachment page 3*).

Public Comment: Chairman Van Berlo opened the meeting to public comment. There were no public comments.

Minutes: Upon review of the minutes of the regular meeting of June 2, 2020, a motion to approve was offered by Mr. Radle and supported by Mr. Fairbairn, the motion was unanimously approved by voice vote.

 Upon review of the minutes of the special meeting of June 16, 2020, a motion to approve was offered by Mr. Chattaway and supported by Mrs. Snyder, the motion was unanimously approved by voice vote.

Case #B-02-2020

 Site Plan Review for Tracy Phillips for a 4th. storage building at 1464 W. Conway Rd. to be used in conjunction with a previously approved Landscaping, Property Maintenance and Yard Maintenance use under Article XIII, Section 1305, paragraph 19, PRINCIPAL USES AUTHORIZED BY SPECIAL PERMIT.

Chairman Van Berlo requested Mr. Dohm go over a Memorandum prepared by Randy Frykberg on the case dated 8-25-2020.

Mr. Dohm read from, and reviewed the memorandum, (*see attachment page 4 & 5*).

Chairman Van Berlo asked if there was further input from the applicant, Tracy Phillips.

Mr. Phillips indicated that the memorandum just reviewed pretty much covered it. He advised that another building was required to keep from storing material outside.

There being no further discussion, a motion was made by Mr. Fairbairn that the site plan as presented and outlined in the Frykberg Memo be approved. Upon support by Mr. Radle, the motion was passed by the following unanimous voice vote:

Open Discussion for issues not on the agenda:

a. **Correspondence:** None

b. **Planning Commission Members:** None.

c. **Township Board Members:** Supervisor Dohm advised that Randy Frykberg has retired, and that the Township Board will be looking at an agreement for Planning and Zoning Consultant Services from Beckett and Raeder Inc. at their meeting on September 8, 2020.

Adjourn: There being no further business to be brought before the commission, Chairman Van Berlo adjourned the meeting at 8:20 P.M.

Date approved 10-6-2020

Secretary


Tom Fairbairn

Respectfully Submitted,

William P. Dohm,
Supervisor