



8288 S. Pleasantview Road
Harbor Springs, Michigan 49740

Ph: 231-526-0351
Fax: 231-526-0352
e-mail: office@littletraversetownship.org

LITTLE TRAVERSE TOWNSHIP BOARD

REGULAR MEETING MINUTES OF DECEMBER 11, 2019

Pledge of Allegiance was recited.

Roll Call: Lynda Arman, Clerk – Bill Dohm, Supervisor – Connie O’Neill, Treasurer – Ken Garver, Trustee – Joe Chattaway – Trustee.

Guests: Sarah Krupa, Office Administrator, and 1 Petoskey High School student.

Agenda: Approved as presented.

Distribution of Correspondence and Information:

Financial Statements
Minutes of HSASDA of Nov. 14, 2019
Minutes of ECDPW of Nov. 7, 2019
Minutes of Twp. Planning Commission of Dec. 5, 2019.
Agenda for Emmet County MTA Chapter for Jan. 15, 2020 & Minutes of Oct. 16, 2019.
Special Meeting schedule with ECRC for Jan, 2020 at 7:30 PM

Approve Minutes: Motion by Chattaway supported by Garver and carried, Regular Meeting Minutes of November 13, 2019 was approved as presented by the Clerk.

Public Comment: None

Liegel Drive Property Line Adjustment Lots 18 & 19: Request was made for an adjustment on Liegel Drive (see map). There were no comments as to why it should not be approved. Motion by Chattaway supported by O’Neill and carried in a voice vote adjustment was approved.

Appointments to 3 year terms on Twp. Planning Commission: Two members terms are expiring on the Planning Commission. The Commission Members terms are for 3 years. Motion by O’Neill supported by Garver and carried in a voice vote Tom Fairbairn and Chip Radle were appointed to another 3 year term.

IT Service Agreement with Emmet County: Board Members discussed the service agreement presented by the County. Upon discussion Board authorized Supervisor and Office Administrator

to select from proposals received and to make a decision from the quotes received. Board also discussed the Computers with Windows 7 operating systems Supervisor stated the several of the computers in the office had Windows 7 and that operating system will no longer be supported. New operating systems were ordered. Upon discussion motion by Chattaway supported by O'Neill and carried Board approved both the Agreement and the purchase of Windows 10 Operating System.

Amend 591 (Water Fund) Budget: Board Members discussed an amendment to the 2019/20 Water Fund budget. Supervisor stated the reasons for the adjustment. Upon discussion motion by Garver supported by Chattaway and carried in a roll call vote as follows: Dohm-aye, O'Neill-aye, Garver-aye, Chattaway-aye, Arman-aye The Water Fund Budget Amendment was passed.

Report on work in progress

Township Hall Parking Lot crack sealing ordered, will have to wait until spring.
Report on Duda/ZBA Circuit Court ruling.
2019 Winter Tax bills are out.

Approve Bills: Upon discussion and review for payment of the bills, motion by Chattaway supported by Garver and carried, Board approved payment of the following bills and preapproved payment of bills on work in progress and payrolls prior to next month's meeting: General Account \$115,647.89; Sewer Account \$22,158.74; Water Account \$4,209.97, A total of \$142,016.60. Reference to breakdown attached herein.

Other Business: Paser Report on the roads was received. Supervisor discussed the report with the Board. No action was taken on the matter.

With no further business being brought before the Board, Supervisor adjourned Meeting at 4:35 P.M.



Lynda L. Arman, Township Clerk